

Application Checklist



Please use this checklist to help complete the admissions process. **Each item must be completed and submitted to the school office before the application will be considered complete.**

Interview with Principal (or alternate person)

Submit the following with your application:

Application for Enrollment, completed and signed

Statement of Faith, signed

Tuition and Fees, signed

Emergency Care and Desired Action Form, signed

Permission/Release Form, signed

Letter of Reference (from most recent teacher)

Child's Medical Report*, signed by physician

Medication Administration Authorization Form (Only required if child needs medication during school hours), signed

Immunization Record, photocopy

Birth Certificate, photocopy

Extended Care (optional), signed if applicable

Auto Draft (optional), signed if applicable

Emergency Care/Medication Teacher and Extended Care, signed if applicable

Student Records from previous school (Students entering 1st through 5th grade, please submit current progress report, report card, and discipline records at the time of interview.) Once accepted and prior to school starting we will request records from the school.)

*A Physician's Medical Statement, indicating that your child has been examined and properly immunized, must be filled out and submitted to the school office by all new students entering K – 5. The Physician's Medical Statement must be dated within one year's time prior to the first day of school.

The fee schedule for St. John's is as follows:

Registration fee: \$200 Due upon acceptance (payable to St. John's)

[This is required to hold placement in the classroom for your child.]

Curriculum/Activity Fee: \$300